



Government of West Bengal
Office of the Principal

Memari Government Polytechnic, Memari, Purba Bardhaman.

NOTICE INVITING TENDER

MEMO NO: MEM /TEND/221/2021

DATE: 09/12/21

Sealed quotations are invited from qualified Contractors / Suppliers / Manufacturers etc. having requisite credentials for the following works / items. Sealed quotations complete in all respects must be submitted in the tender box on or before 12 noon of 20.12.2021. The Quotation Form and Description of Works can be obtained from the store of of Memari Government Polytechnic, up to 18.12.2021 within working hours of the Institute except holidays. Tender will be opened at 2.00 p.m. on 20.12.2021 in the Principal's chamber of this Institute. Intending bidders are requested to be present at the time of opening of the quotations.

DESCRIPTION OF WORK: Civil work and Sifting of Machinery and Equipments at work shop and Different laboratories. Details are given in the quotation form. Total tender value should not exceed Rs. 1(one) lakh.

Principal in Charge
Memari Government Polytechnic, Memari,
Purba Bardhaman

[Handwritten Signature]
Principal-in-charge
Memari Govt. Polytechnic
Memari, Purba Bardhaman

MEMO NO: MEM /TEND/221(7)/2021

DATE: 09/12/21

Copy forwarded for wide circulation of the same to:

- 01) The addl. District Magistrate (Dev), Purba Bardhaman
- 02) The Commissioner, Police Commissionerate, Purba Bardhaman
- 03) The Sabhadhipati, Zillaparisad, Purba Bardhaman
- 04) The Postmaster, Head Post Office, Purba Bardhaman
- 05) The B.D.O Memari Block.
- 06) The Sabhapati, Memari Panchyetsamiti.
- 07) Nimo Grampanchayet.

Principal in Charge
Memari Government Polytechnic, Memari,
Purba Bardhaman

[Handwritten Signature]

TERMS AND CONDITIONS FOR REPAIRING AND MAINTANANCE:-

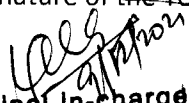
- 1) The duly sealed Quotation addressed to the Principal, Memari Government Polytechnic, Memari, Purba Bardhaman
- 2) The quotation form shall be duly signed and submitted by the tenderer.
- 3) Latest GST registration certificate, Trade Licenses, Income Tax, P. Tax clearance, Pan No and as well as other credentials if any should be enclosed with the quotation.
- 4) The Works / Items have to be supplied / completed as per specification given within stipulated period.
- 5) The rates should include all cost of work / items including materials, labour, transportation, installation charge, taxes and others if any. No extra amount other than the quoted rate will be paid for any reason whatsoever.
- 6) Only the unit price should be quoted against each item. Number of items to be ordered depends on actual requirements & available fund.
- 7) The Purchase Committee reserves the right to accept or reject any or all of quotations without showing any reason thereof.
- 8) Acceptation and Work Order for all the items of the quotation is not also guaranteed.
- 9) Any counter condition may not be accepted and in that case the bid is liable for rejection.
- 10) The successful tenderer shall have to deposit minimum 5% of actual ordered value as agreement amount through D.D. in favour of Principal, Memari Government Polytechnic, Memari, Purba Bardhaman and the same will be released after completion of work.
- 11) Period for validity of the tender shall be 01 (one) year from the date of publication of tender notice.
- 12) Completion of work should be within 02(two) weeks from the date of receipt of the work order.
- 13) The authority reserves the right to split the order to different parties.
- 14) Payment will be made against the bill as per prevalent rules / norms.
- 15) Supplier should submit their bill in triplicate along with a copy of delivery challan duly signed and stamped by the supplier.
- 16) Total tender value should not exceed Rs.01(one) lac.

Declaration:- I / We agree to abide by the terms & condition specified by the Institute in full.

Date: 09/12/21

Place:

Signature of the Tenderer with seal


Principal-In-charge
Memari Govt. Polytechnic
Memari, Purba Bardhaman