FREQUENTLY ASKED QUESTIONS (F.A.Q.)

Q : *Who are eligible to register for JEXPO-2018 & VOCLET-2018 counseling?*

A : *All valid merit listed candidates of JEXPO-2018 and VOCLET-2018 are eligible.*

Q : *What information are required for registering to the counseling portal by a candidate?*

A : *Information available in the JEXPO-2018 / VOCLET-2018 Admit Card are required for registering to the counseling portal.*

Q : *What to do if a candidate lost/changed registered mobile number and not able to get OTP (One Time Password) for registration?*

A : *He/She has to apply to the council mentioning details of Enrolment Number, Index Number, Old Mobile Number, New Mobile Number and reason for change of mobile number. A copy of JEXPO/VOCLET admit card is also required to be submitted along with the application. Council will register the new mobile number only after verification of old mobile number and signature of the candidate. This application may be submitted at the council's office or at any of the Help Desk Centres or mailed to helpdeskwbscte@gmail.com.*

Q : *How to login in counseling portal?*

A : *Click 'Student Login' from Login Section in the website www.webscte.co.in. Enter Enrolment Number and Password to login to counseling portal.*

Q : *Is it necessary to logout from the counseling portal?*

A : *Yes, it is necessary to logout from the counseling portal every time a candidate exits from the web portal. Otherwise anybody can hack the same and change the information furnished by the candidate.*

Q : *How many numbers of combinations of Institute and Branch is required to be provided during choice filling?*

A : *A candidate can provide all the available choices i.e. 'Institute-Branch' combinations. More the number of choices given, more will be the chances of getting a seat. So, it is advisable to give as many numbers of choices as desired. However, providing all combination of choices may not ensure allotment of a seat. Allotment of a seat to a candidate depends on Rank, Number of choices*

given, Number of seats available in a category and above all, choices given by candidates of higher ranks.

Q : Is it necessary to Save the choices after providing the same?

A : *Yes, it is mandatory to click the 'Save' button after providing the choices. The candidates are advised to 'Save' the choices in a periodic manner. If a candidate does not click the 'Save' button, his/her choices may not be saved.*

Q : Can a candidate change his/her saved choices?

A : *Yes, a candidate can change his/her saved choices any number of time within the last date of choice filling, provided his/her given choices are not locked.*

Q : Is it necessary to Lock the choices?

A : *No. However, a candidate may lock his/her **final choices** after being confirmed. Once the choices are locked, the choices cannot be changed/edited. If a candidate does not (or forgets to) lock his/her choices, the system will automatically lock the available choices after closure of the choice filling time. The allotment will be made based on the locked choices.*

Q : Why 'District of the School from where passed/appeared Madhyamik or Equivalent Examination', is required to be provided during registration?

A : *The name of the district of the school from where the candidate passed Madhyamik or Equivalent Examination is required for allotment of District Quota (DQ) seats under JEXPO. However, candidates passed the qualifying examination from any States other than West Bengal will have to select 'Other District'.*

Q : A candidate do not possess own SC/ST/OBC-A/OBC-B certificate though he/she belongs to SC/ST/OBC-A/OBC-B family. Based on assumption of getting such certificate, he/she submitted application form declaring himself/herself as a SC/ST/OBC-A/OBC-B candidate. Will he/she get seat under SC/ST/OBC-A/OBC-B category?

A : *Seats in online counseling are allotted on the basis of declarations given by the candidates, but admission is allowed on production of original eligibility documents. So, seats under SC/ST/OBC-A/OBC-B category will be allotted (if available) to such candidates, but admission will be allowed only on production of original reservation certificate in the name of candidates within the last date of admission for respective phases. **But, if a SC/ST/OBC-A/OBC-B***

candidate is allotted a General Category seat, his/her caste certificate will be of no use and he/she will be able to take admission without production of the caste certificate.

Q : What is Tuition Fee Waiver (TFW) Scheme?

A : *The Tuition Fee Waiver (TFW) Scheme is applicable for JEXPO candidates only. Candidates whose annual family income from all sources is less than Rs.2.50 lakhs (Rupees two lakhs and fifty thousand) only during the financial year 2017-18 and who are domiciled in West Bengal are eligible for availing TFW Scheme. The waiver is limited to the tuition fee only.*

Candidates who will be allotted seats under TFW quota will have to produce a certificate in prescribed format in original at the time of admission. If a seat under TFW quota is allotted to a candidate and he/she is unable to produce supporting document at the time of admission at Institute level, his/her candidature will be cancelled and he/she would not be allowed admission.

The information furnished by a candidate at the time of filling-up of application form in respect of TFW Scheme can be changed during registration in web portal. The information received finally in the portal will be considered.

Q : What is Land Loser Quota (LLQ)?

A : *LLQ is available in all Government & Government Sponsored Polytechnics. Candidates whose parents or legal guardians had to lose (or donated) land for any Government level (public) project and possess valid Land Loser Certificate in the name of their parents/legal guardians issued by the competent authority, are eligible for availing LLQ seats. However, they must have valid ranks in JEXPO-2018.*

Candidates who will be allotted seats under LLQ will have to produce Land Loser Certificate in original at the time of admission. If a seat under LLQ quota is allotted to a candidate and he/she is unable to produce original LLQ certificate at the time of admission, he/she would not be allowed admission and his/her candidature will be cancelled.

However, if a candidate mistakenly declared "YES" at the time of filling-up of application form in respect of LLQ, He/she will be allowed one time to change the same to "NO" during registration in web portal. But, the reverse is not allowed. Information received finally in the portal will be considered for allotment of seats.

Q : How will a candidate get counseling result?

A : *To see the allotment, a candidate has to login to the counseling portal by providing his/her Enrolment Number and Password. If a seat is allotted, the same will be displayed. SMS will also be sent to the registered mobile of the candidate.*

Q : ***What a candidate has to do after getting an allotment?***

A : *If a seat is allotted to a candidate, he/she can either opt for **admission** or **auto up-gradation**. For both options, he/she has to take printout of the Allotment Letter (final allotment letter for admission or provisional allotment letter for auto up-gradation) from the counseling web portal. Then he/she has to report to the **allotted Institute** for **admission** or report to any of the **Reporting Centers** for **validation** within the last date along with all documents **as mentioned in the respective allotment letter**.*

Q : ***Does an Allotment Letter confirm admission in allotted Institute?***

A : *No, an allotment letter does not confirm admission in allotted Institute. Before admission, the Institute authority will verify all original testimonials related to age, educational qualification, reservation, medical standards, anti-ragging affidavit etc. If after scrutiny, it is found that the information furnished by the candidate is wrong, the allotment as well as the candidature will be cancelled. However, on successful verification, the candidate will be admitted upon submission of requisite admission/other fees as per norms.*

Q : ***How will a candidate ensure his/her given choices in order of his/her priority?***

A : *After saving/locking the choices, a candidate has to take printout of the choices given by him/her clicking 'Print Choices' option. Check the printout with your given choices and preserve it for future reference. In case of any subsequent changes in choices **before locking**, the fresh printout should be taken. **Locked choices will only be considered for allotment of seats. Choices once locked, cannot be changed or modified.***

Q : ***Is it mandatory to report to Help Desk Centers for registering or choice filling?***

A : *No, it is not mandatory to report to Help Desk Centers. Help Desk Centers are set-up for providing guidance to the candidates. **Registration and/or choice filling are not allowed at Help Desk Centers**.*

Q : ***A candidate lost his/her JEXPO-2018 / VOCLET-2018 Admit Card and forgot to preserve his/her Enrolment Number, Index Number, etc. available in the Admit Card, so is unable to register in counseling portal. What to do?***

A : *In case of loss of Admit Card, a candidate has to first make a General Diary (GD) at the local Police Station and then, has to report at the JEXPO Cell of the*

Council with an application addressed to the SAO (Exam), with original GD and all original testimonials. Authority of the Council will verify all the testimonials and inform the candidate about his/her Index Number and Enrolment Number.

Q : What is the utility of the 'Last Year's Closing Rank' corresponding to a combination of choice?

A : 'Last Year's Closing Rank' for a particular choice (Institute-Branch combination) gives an idea to the candidates about the probability of getting that very seat against their respective ranks and guides them to justify their preferences in choice filling.

Q : What is 'GOVT', 'GOVT(S)' and 'PRIVATE' institutions that displayed under 'Type' column in Choice Filling Section of the web portal? How do they differ?

A : The 'GOVT' stands for Government Institutions, 'GOVT(S)' stands for Government Sponsored Institutions and 'PRIVATE' stands for Self-Financed Institutions. Fee structures of Government and Government Sponsored Institutions are same. But, fee structure of Private Institution is different from that of Government / Government Sponsored Institutions. Tuition fee structure is available in the counseling web portal.

Q : What is 2nd Shift in Polytechnics?

A : "2nd Shift" means educational activities of a Technical Institution conducted in 2nd spell of time wherever two shift working exists. Generally, 1st shift is conducted between 7 a.m. & 3 p.m. and 2nd shift is conducted between 1 p.m. & 9 p.m.

Q : What is Provisional Seat Booking Fee (PSBF)?

A : PSBF is the refundable fee which is required to be deposited by a candidate in CASH to any of the Reporting Centers (RCs) in case of opting for 'Auto-up-gradation'. Its amount is Rs.2000/- and refundable only on successful registration by a candidate after admission at the institute level.

Q : What is Final Seat Booking Fee (FSBF)?

A : FSBF is the non-refundable fee which is required to be deposited by a candidate in CASH to his/her allotted Institute at the time of admission. Its amount is Rs.500/-.

Q : How many times a candidate can opt for auto up gradation?

| A | : | Two times i.e. after 1st & 2nd phases of allotments. In 3rd phase, auto up gradation is not allowed. |

| Q | : | **What actions are required for 1st time auto up gradation?** |
| A | : | For 1st time auto up gradation, candidates must report to any of the RCs with PSBF and Provisional Allotment Letter (PAL) to validate their auto-up gradation. If not done so, their candidature will be rejected by the system. |

| Q | : | **What actions are required for 2nd time auto up gradation?** |
| A | : | For 2nd time auto up gradation, candidates need not to report to the RCs and deposit PSBF again, but they have to log into the counseling portal and opt for auto up gradation by clicking the correct button. Otherwise, their candidature may be rejected by the system. However, candidates allotted a seat in 2nd phase afresh and choose auto-up-gradation, must report to any of the RCs with PSBF and Provisional Allotment Letter (PAL) to validate their auto-up gradation. If not done so, their candidature will be rejected by the system. |

| Q | : | **How many choices should a candidate provide?** |
| A | : | As many as possible. But, preferences of choices should be correct. Otherwise, less preferred seats may be allotted to a candidate for wrong sequence of choices. |

| Q | : | **What will happen to the allotted seat in case of auto up gradation?** |
| A | : | The allotted seat shall remain booked for the candidates if validation of auto up gradation is successfully done at RCs. However, a new seat of higher order choices is allotted in any subsequent phases of seat allotments, previous allotment will be cancelled automatically. |

| Q | : | **Whether seats of lower order choices are allotted in auto up gradation?** |
| A | : | No, auto up gradation is a one way action. For example, if candidate is allotted a seat of his/her preference no. 10, he/she may be allotted (if available) a seat of his/her preference no. 1 to 9 in auto up gradation. But, he/she will never be allotted a seat of his/her preference no. 11 or higher number. |

| Q | : | **Whether LLQ certificate in the name of grandfather or grandmother is allowed?** |
| A | : | No, LLQ certificate in the name of parents or legal guardians is allowed only. |

Q	*:*	***Whether admission is allowed to a candidate in the 1st year having % aggregate marks below 35% in Madhyamik?***
A	*:*	*No, rounding up method is not applicable for marks. For example, 34.95% aggregate marks is not eligible.*

Q	*:*	***Whether admission is allowed to a candidate in the 1st year having DOB after 01.07.2003?***
A	*:*	*No, even one day deviation in DOB is not allowed.*