

Government of West Bengal
Directorate of Industrial Training
Technical Education, Training and Skill Development Department
Karigari Bhawan, 2nd Floor, B/7, Action Area-III,
Rajarhat, New Town, Kolkata-700160.

Memo No. 2M-81/02/2436 (2).

Date: 23.12.2019

Sub: Inviting Quotation for Annual Rate contract

Office of the Directorate of Industrial Training, Government of West Bengal invites quotations for following works related to repair / Toner refilling / inkjet / Laser printers (different makes) placed at Karigari Bhawan, 2nd Floor, B/7, Action Area-III, Rajarhat, NewTown, Kolkata-700160. You are requested to inspect the Inkjet/ Laser Printers before due date of submission of the quotation for the above mentioned premises on the terms and conditions stipulated as follows.

SL.No.	Model No. of Printer	Description of Work	Qty	Rate/Price (Rs.)
1	1. HP-M202dw 2. HP-P1606dn 3. HP-1020 4. HP-M1522nf	1. Cartridge ink (Black) Refilling	01	
		2. Cartridge ink (Colour) Refilling	01	
		3. Cartridge Toner Refilling	01	
		4. Replacement of Sensor including material	01	
		5. Replacement of Pressure roller including material	01	
		6. Replacement of Dram including material	01	
		7. Replacement of Pickup roller including material	01	
2	1. Canon - F166500	1. Cartridge Toner Refilling	01	
		2. Replacement of Sensor including material	01	
		3. Replacement of Pressure roller including material	01	
		4. Replacement of Dram including material	01	
		5. Replacement of Pickup roller including material	01	
3	1. Samsung- M2826nd 2. Samsung-ML1678	1. Cartridge Toner Refilling	01	
		2. Replacement of Sensor including material	01	
		3. Replacement of Pressure roller including material	01	
		4. Replacement of Dram including material	01	
		5. Replacement of Pickup roller including material	01	

Terms and Conditions

1. The contract will be entrusted as and when required.
2. Only original or genuine ISI / Govt. approved or standard good quality Toner / Ink, spare parts shall be used for this work.
3. Any damage to printer due to refilled cartridge / Toner's leakage or replacement of parts will be borne by you without any extra charge.
4. If the works are found not satisfactory and fail to fulfill the agreed scope of work, the Office of the Directorate of Industrial Training reserves the right to cancel the contract.
5. Quotation should be submitted inclusive of cost of materials, manpower and all tax as per above mentioned list of work on a company letter head signed by the authorized person.
6. Interested parties may visit the said premises for inspection between 11:00 am to 3:00 pm till 06-01-2020.
7. The party / bidder shall relevant document in this regard to be submitted along with quotation / bids (PAN card, ITR retunes, GST Registration, Bank details).


8. Quotation should valid at least one year.
9. This office reserves the right to accept or reject any or all the quotations in norms are not adhered to.
10. The payment will be made through ECS after satisfactory services are rendered.
11. The quotations in sealed cover addressed to the undersigned by name should reach to this office not later than 06 -01-2020 up to 3:30 pm and will be opened on the same date at 4:00 pm.

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Director of Industrial Training
West Bengal

Copy forwarded for information and necessary action to:-

1. Notice Board of this Directorate Office.
- ✓ 2. Website


Director of Industrial Training
West Bengal