

Government of West Bengal
Directorate of Industrial Training
Technical Education, Training and Skill Development Department
Karigari Bhavan, 2nd Floor, B/7, Action Area-III,
Newtown, Rajarhat, Kolkata-700160

No.: LD-326/2016/869(A)

Dated: 15-10-20

Sub: Notice Inviting Quotation

Sir,

Sealed Quotation are invited for price/rates and supply of articles to store of this Directorate, Headquarters as per list of items which is available at Headquarters and the list may be collected before submission of Quotation.

The rates should be quoted as per specification of each item mentioned in the list and including delivery and all other incidental charges. The quoted rate/price should be valid upto 31st March 2021.

Delivery should be made at the Directorate of Industrial Training, Technical education, Training & Skill Development Department, Karigari Bhawan, 2nd Floor, B/7, Action Area-III, Newtown, Rajarhat, Kolkata-700160 with free of charges within the specified time as to be mentioned in the purchase order.

The undersigned will have the right to accept/reject and highest/lowest rates without assigning any reason thereto and no correspondence will be entertained in regard to non-acceptance of any Quotation.

The articles may be inspected by the representative of this Directorate where necessary before final acceptance.

Rates should be quoted as per following format.

Sl. No.	Description of the Articles with specification	Quantity required	Unit	Brand/Company name to be offered	Rate per unit (Rs.)	CGST in % & (Rs.)	SGST in % & (Rs.)	Rate per unit including GST (Rs.)

Encl: List of stationery articles.

Last date of submission of sealed quotation:

10.11.2020 upto 3.00 PM

Date of opening of sealed quotation :

10.11.2020 at 3.30 PM

- sd -
Director of Industrial Training
West Bengal

Copy forwarded for information and necessary action to:-

- ✓ 1. Notice Board of this Directorate Office.
2. All Floors of this Karigari Bhawan Building.
3. Main road side wall of this Building.
4. Ground Floor of Bikash Bhawan.

Director of Industrial Training
West Bengal

List of stationery articles

List of Stationery articles which are required to be purchased during the financial year 2020-2021 for the Directorate of Industrial Training, Karigari Bhawan, 2nd Floor, B/7, Action Area-III, Newtown, Rajarhat, Kolkata-700160.

SL No	Brief description of items.	Minimum Qty. Required	Stock in Position	Balance Qty. To be Purchased
1	Register, 8No (Good Quality)	20 Pcs.	05 Pcs.	15 Pcs.
2	Register, 6 No (Good Quality)	05 dozen	Nil	05 dozen (60Nos)
3	Register, 4 No (Good Quality)	05 dozen	Nil	05 dozen (60 Nos)
4	Stapler Pin, 24/6, 1000 Pcs. In a box (Good Quality)	40 Boxes	20 Boxes	20 Boxes
5	Highlight Pen, Green and Yellow, (Good Quality)	24 Pcs.	12 Pcs.	12 Pcs.
6	Candle, Size -8 inch. (Good Quality)	12 Pcs.	Nil	12 Pcs.
7	Digital Calculator, 12 Digit, (Citizen)	06 Pcs.	Nil	06 Pcs.
8	Post it flap, (Clario)	30 Sets.	10 sets.	20 sets.
9	Wood Pencil (Nataraj)	15 Pcs.	05 Pcs.	10 Pcs.
10	Type Ribbon. (Good Quality)	10 Pcs.	Nil	10 Pcs.
11	Correction Pen (Camlin)	30 Nos.	10 Nos.	20 Nos.
12	Life boy Soap, Size-125 gm.	24 Nos.	Nil	24 Nos.
13	Pen drive, 16 GB. (Good Quality)	05 Nos.	Nil	05 Nos.
14	Xerox Paper, A4, 75 GSM, (JK Sparkle)	150 Rim	10 Rim	140 Rim
15	Laser Printer Cartridge MLT R116, for Samsung Printer M2826nd, (Original Samsung)	02 Nos.	Nil	02 Nos.
16	Laser Printer Cartridge, 326, for Canon printer lbp6230dn, (Original Canon)	02 Nos.	Nil	02 Nos.
17	Laser Printer Cartridge 78A , for HP Printer 1606dn, ,(Original HP)	02 Nos.	Nil	02 Nos.
18	Canon pixma E470 Printer cartridge PG 47 (Black), canon Original.	02 Nos.	Nil	02 Nos.
19	Canon pixma E470 Printer cartridge CL57S, (Colour), (canon original)	02 Nos.	Nil	02 Nos.
20	HP Deskjet 2545 printer cartridge678 black, (Colour), (HP original)	01 Nos.	Nil	01 Nos.
21	Canon pixma E470 printer cartridge CL57S, (Colour), (HP original)	01 Nos.	Nil.	01 Nos.
22	Battery, AA R6/1.5Vlt. Zinc Carbon.	10 Nos.	Nil	10 Nos.
23	Printed file cover, Three different colours. (Good Quality)	600 Pcs.	100 Pcs.	500 Pcs.


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